

**APPLICATION FOR  
FLOOD CONTROL FACILITY PERMIT**

**COMPLETE THE FOLLOWING AND**

**MAIL TO:**

County of Orange  
County Property Permits  
P.O. Box 4048  
Santa Ana, CA 92702-4048

**-OR-**

**DELIVER TO:**

County of Orange  
County Property Permits  
300 North Flower Street  
Room 122, Station No. 6  
Santa Ana, CA 92703-5001  
Hours: 8 a.m. to 3:30 p.m.

Attention: Dan Bigger, Telephone Number: (714) 834-5707  
FAX Number: (714) 835-7425

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**A MINIMUM OF 30 CALENDAR DAYS IS REQUIRED FOR PROCESSING. SOME REQUESTS MAY TAKE LONGER.**

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**INFORMATION REQUIRED:**

1. Submit a letter of request which includes the following:
  - A. Applicant's name
  - B. Address and daytime telephone number
  - C. Contact person (individual) and daytime telephone number
  - D. Job address and name of owner, if not applicant
  - E. Type of activity
  - F. Name of facility involved
  - G. Significant background or related information
2. Submit four (4) sets of scaled plans, prepared in accordance with OCFCD Design Manual, Orange County Highway Design Manual and Orange County Standard Plans, which include the following:
  - A. Facility/channel name
  - B. Vicinity map
  - C. Names and distances to nearest cross streets
  - D. Channel engineering stationing
  - E. Property/right-of-way lines (labeled as such)
  - F. Right-of-way dimensions
  - G. Existing fencing, road ways, bike trails, gates, etc.
  - H. Access (road) area
  - I. Entry or crossing details (profile/section details)
  - J. Dimensions of structures
  - K. North arrow, and scale used
  - L. Signed and stamped by a registered Civil Engineer
  - M. Hydraulics/hydrology and structural calculations, if applicable
3. Filing fee of \$55.00. This fee is nonrefundable; however, it will be applied to balance of fees required by Resolution 94-300.

Upon receipt of the above, County Property Permits will coordinate review of your application package and advise you of fees, surety deposit, insurance and other items required prior to permit issuance.